

Guide to Creating a Parent Portal Account

Welcome! This guide will help you set up a Parent Portal account step-by-step. The Parent Portal is an online tool that allows you to monitor your child's academic progress and school attendance.

What You Need Before You Start

Before you begin, make sure you have the following information:

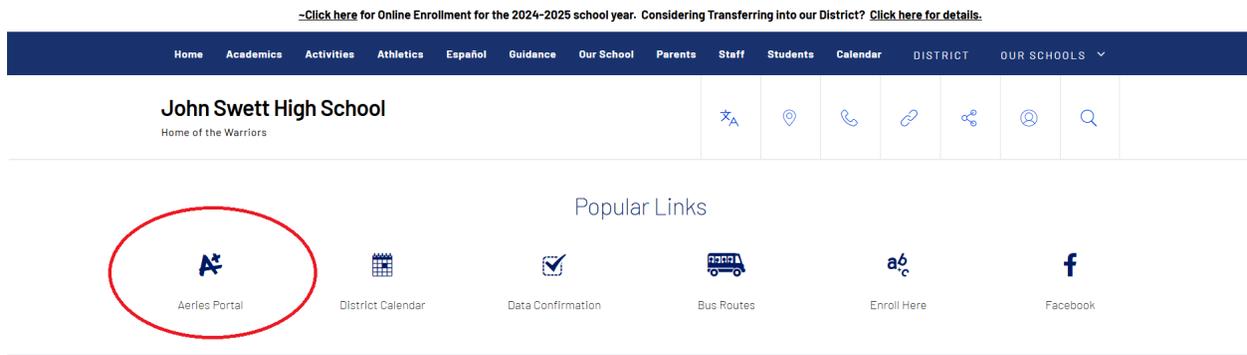
1. **Student's Permanent ID**
2. **Primary Telephone Number** (the one you provided when registering your student)
3. **Student's Verification Code**

You can obtain this information from your school's parent liaison, office clerk, academic counselor, or librarian.

Step-by-Step Instructions

Step 1: Visit the School District Website

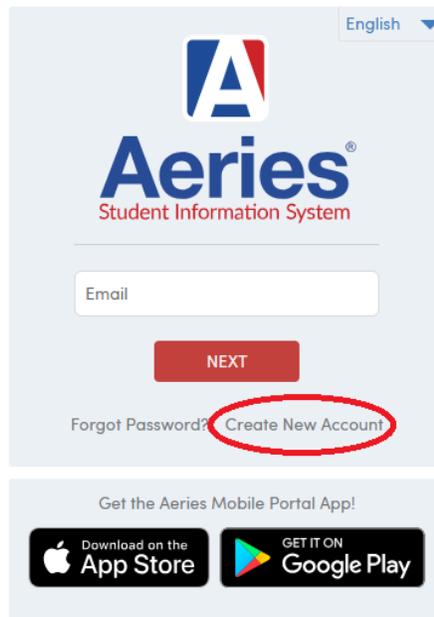
1. Go to the **John Swett Unified School District website**
2. Click on the **Aeries Portal** link located on the left side of the screen.



Step 2: Create a New Account

1. Click on **Create New Account**.
2. Open a separate tab and log into your email.

JOHN SWETT UNIFIED SCHOOL DISTRICT



English

Aeries
Student Information System

Email

NEXT

Forgot Password? **Create New Account**

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Step 3: Account Type Selection

1. Ensure the **Parent** button is selected.
2. Click on the **Next** button.



Aeries
Student Information System

Return to Login Page

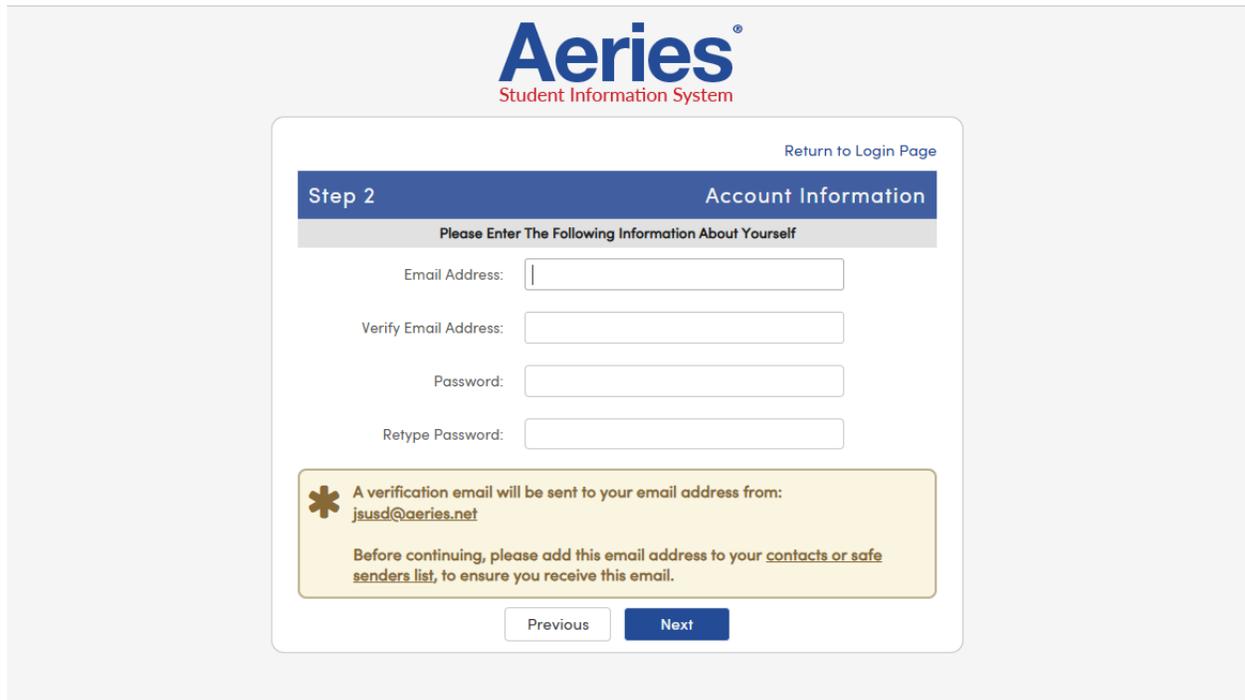
Step 1 Account Type - Parent/Guardian or Student

Parent/Guardian Student

Previous Next

Step 4: Fill in Account Information

1. Enter your email address (make sure it doesn't belong to your student).
2. Confirm your email by typing it again.
3. Create a password and confirm it by typing it again.
4. Click on the **Next** button.



The screenshot shows the Aeries Student Information System registration interface. At the top, the Aeries logo is displayed with the tagline "Student Information System". Below the logo, there is a "Return to Login Page" link. The main content area is titled "Step 2 Account Information" and contains the instruction "Please Enter The Following Information About Yourself". There are four input fields: "Email Address:", "Verify Email Address:", "Password:", and "Retype Password:". Below these fields is a yellow warning box with a star icon, stating: "A verification email will be sent to your email address from: jsusd@aeries.net. Before continuing, please add this email address to your contacts or safe senders list, to ensure you receive this email." At the bottom of the form, there are two buttons: "Previous" and "Next".

Step 5: Email Verification

1. Check your email for a message titled **Aeries Account Verification**.
2. If you don't see it, check your spam folder.
3. Click on the link that says **Confirm this email address**.
4. Copy the email code provided and paste it into the email verification page or type it manually.
5. Click on the **Next** button.

Thank you for registering for an Aeries account. In order to ensure the account was requested by you, please click on the appropriate link below or copy and paste the URL into the Address bar of your browser.

If you can, please click on the following links to confirm or reject this account:

[Confirm This Email Address](#)

[Reject This Email Address](#)

Step 6: Final Steps

1. Click on **Return to Login Page**.
2. Log in using the email address and password you just created.
3. Enter your **Student's Permanent ID, Primary Telephone Number**, and **Student's Verification Code**.
4. Click **Next**.



The screenshot shows a web form titled "Step 1 Student Verification". The form contains the following elements:

- A header section with the text "Step 1 Student Verification".
- A main instruction: "Please Enter The Following Information About Your Student".
- Three input fields:
 - "Student Permanent ID Number:" followed by a text input box.
 - "Student Home Telephone Number:" followed by a text input box.
 - "Verification Code:" followed by a text input box.
- Two buttons at the bottom: "Previous" and "Next".

Step 7: Linking Additional Students

1. If you have more than one student, you can click on **Add Another Student** to link them to the same Parent Portal account.
2. Enter the required information for each student.

Congratulations!

You have successfully created a Parent Portal account!